

NEW YORK FOREST OWNERS ASSOCIATION

LOWER HUDSON CHAPTER OPERATIONAL GUIDELINES

NAME: The name of this organization is the Lower Hudson Chapter of the New York Forest Owners Association.

PURPOSE: The purpose of the New York Forest Owners Association and its chapters is summarized in NYFOA's mission statement; "Through education, information and other services for its members and the general public, the not-for-profit New York Forest Owners Association (NYFOA) promotes private woodland owners' stewardship through development and implementation of desirable, comprehensive woodland practices."

MEMBERSHIP: Membership in the Chapter is open to any member in good standing of the New York Forest Owners Association.

MEETINGS: An annual membership meeting and election of officers will be held in conjunction with the chapter's fall landowner workshop. Officers will be elected by a plurality of the members present, and will take office on January 1st following the election.

Regular meetings of the Steering Committee, which is responsible for organizing the day to day activities of the chapter, will be held on announced dates throughout the year, or at Chapter gatherings. Meetings of the Steering Committee are open to all members. Special meetings may be called by the Chair, or by a majority vote of the Steering Committee.

STEERING COMMITTEE: The Steering Committee shall be comprised of:

1. The elected officers of the Chapter
2. Any member of a standing committee

Elected Officers:

- **Chair ***
- **Vice- chair**
- **Treasurer ***
- **Secretary**

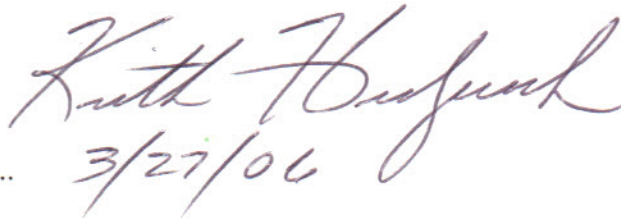
Any vacancy in the office of Vice-chair, Secretary, Treasurer, or Chapter Representative should be filled for the remainder of the term by appointment by the Chair in consultation with the Steering committee. ***starred positions are required by state organization**

These guidelines may be amended at a meeting of the Chapter by a simple majority of the members present provided that the proposed changes shall have been submitted to the entire membership at least two weeks in advance.

Quorum for membership meetings: Those members present at regular and annual meetings of the membership shall constitute a quorum.

A plurality is: The number of votes cast for a winning candidate, if this number is less than a majority but more than that cast for any other candidate. A majority is more than 50% of the votes cast.

Chapter Representative.....



Date.....

3/27/06